



FEBRUARY 2011

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BUREAU OF AUTOMOTIVE REPAIR**

FREQUENTLY ASKED QUESTIONS

HOW TO ADD A STATION TO AN AUTO REPAIR DEALER REGISTRATION

What type of station(s) may I add to an existing Automotive Repair Dealer (ARD) registration?

You may add the following station types to an existing ARD registration:

- **Smog Check station** – This includes Test-Only, Test-and-Repair, and Gold Shield stations. All must be equipped to perform Smock Check inspections.
- **Lamp station** – Official lamp adjusting stations must be equipped to test, inspect, adjust, and repair all lamps and related electrical systems on all vehicles.
- **Brake station** – There are three classes of official brake adjusting stations:
 - **Class A:** Official brake adjusting stations must be equipped to test, inspect, adjust, and repair all brakes and brake systems on all vehicles.
 - **Class B:** Official brake adjusting stations must be equipped to test, inspect, adjust, and repair all brakes and brake systems on all buses, trucks, truck tractors, trailers, and semi-trailers.
 - **Class C:** Official brake adjusting stations must be equipped to test, inspect, adjust, and repair all brakes and brake systems on all trucks or truck tractors having a manufacturer's gross vehicle weight rating of less than 10,000 pounds, all trailers and semi-trailers that do not use compressed air or vacuum to actuate the brakes, and all passenger vehicles including motorcycles and motor driven cycles.

How do I apply for a station license?

In order to add a smog, lamp, or brake station to your existing Automotive Repair Dealer registration, you must submit the correct application along with the applicable fees. The applications can be downloaded at www.smogcheck.ca.gov or contact the Bureau of Automotive Repair's (BAR's) Licensing Unit at 916.255.3145 or the Department of Consumer Affairs' Consumer Information Center at 800.952.5210.

When does BAR issue the license?

Licenses will be issued only after the application and fees have been processed and a BAR representative performs an on-site inspection of the station to confirm that the applicant meets the qualifications-prescribed by regulations.

What are the license fees?

The license fees are as follows:

License Type	Initial License Fee
Automotive Repair Dealer	\$200.00
Smog Check Station	\$100.00
Brake Station	\$10.00
Lamp Station	\$10.00

If I want to open a Smog Check Test-Only station and a Smog Check Test-and-Repair station, are there any restrictions?

A Smog Check Test-and-Repair station may not have ownership, corporate interest in, nor any financial interest in a Smog Check Test-Only station within a geographical radius of 50 miles of the Test-and-Repair station pursuant to California Code of Regulations Title 16, Division 33, section 3340.16.5(13)(e).

Can I change my Smog Check station type?

If you wish to change the designation of your Smog Check station (i.e., from Test-and-Repair to Test-Only or vice-versa) you will need to submit a new application and SGS forms, and pay the appropriate fees. Also, you will need to specify the effective date of the change. Please be aware that there will be some “down time” while BAR processes the change and schedules an inspection. You will be unable to perform Smog Check inspections during this time.

What if I move my station?

A registrant or licensee must notify BAR within 14 days of any change in either the mailing or street address. You can obtain a change of address form at www.smogcheck.ca.gov or contact BAR’s Licensing Unit at 916.255.3145 or the Department of Consumer Affairs’ Consumer Information Center at 800.952.5210. There is no fee for changing your address. However, if you own a Smog Check and/or a lamp and brake station and file a change of address, a BAR representative must inspect the new location prior to you performing an inspection.

Can I get a refund if I decide not to pursue the application?

Pursuant to Business and Professions Code section 158, application fees are non-refundable.

Who to Contact

If you have any questions regarding requirements, please contact the BAR’s Licensing Unit at 916.255.3145 or www.barlicensinginfo.ca.gov or contact the Department of Consumer Affairs’ Consumer Information Center at 800.952.5210. BAR forms and applications are available at www.smogcheck.ca.gov.